



# Enrolment Form

## Overseas Student Application for Enrolment

### STUDENT DETAILS

Surname	_____	First name/s	_____
Preferred name	_____		
Student home address	_____		
Phone number	_____	Fax number	_____
Email	_____		
Mobile number	_____	Date of birth	_____
Country of birth	_____	Religion	_____
Passport number	_____	Visa type and number	_____
Overseas student health cover and number	_____		

### PREVIOUS SCHOOL DETAILS

School name and place	_____
Years attended	_____
	(For example – Year 9, or 3rd year High School etc)
Highest class completed	_____

### DETAILS OF ENROLMENT

Proposed enrolment year	_____	Proposed start date	_____
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### OFFICE USE ONLY

References	Birth Certificate	Reports	English testing	Entry survey	Subject choices
Visa	AHN Application	Photo	Bond	Offer	Acceptance fee
Application Payment Date	Application Receipt no.	Student no.	Interview date	Interviewed by	Register no.

## PARENT DETAILS

### Parent 1

Surname	_____	First name	_____
Address – Parent 1	_____		
Phone number	_____	Fax number	_____
Email	_____	Mobile number	_____
Occupation and Nature of Business	_____		

### Parent 2

Surname	_____	First name	_____
Address – Parent 2	_____		
Phone number	_____	Fax number	_____
Email	_____	Mobile number	_____
Occupation and Nature of Business	_____		

## WELFARE AND ACCOMMODATION ARRANGEMENTS

Students under the age of 18 are required to maintain adequate welfare and accommodation requirements as a condition of their student visa.

Where a student under the age of 18 is not in the care of a parent or suitable relative, as defined by the Department of Immigration and Citizenship, their accommodation arrangements must be approved by the school.

Is the student in the care of a parent?  Yes  No

Name of person the student will be living with	_____		
Address	_____		
Phone number	_____	Fax number	_____
Email	_____	Mobile number	_____
Relationship to student	_____		

Any person that the student resides with (who is NOT a relative) must be a registered homestay parent. Please complete the attached form for Australian Homestay Network (AHN) to enable registration to be arranged.

## APPOINTMENT OF GUARDIAN

Please note entry into the Junior School will only be allowed if the student is going to be living with one or both of her parents.

Name of guardian	_____		
Age of guardian	_____		
Relationship to student	_____		
Address	_____		
Phone number	_____	Fax number	_____
Email	_____	Mobile number	_____
Does the guardian need an interpreter for meetings and interviews?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

## USE OF AN IMMIGRATION AGENT

Students may use an Immigration Agent should they wish for assistance with their application for a Student Visa. Roseville College will not enter into agreement with an agent, however if you wish Roseville College to communicate with your agent in relation to your application, please provide their details.

Name of agent and company \_\_\_\_\_  
Address \_\_\_\_\_  
Phone number \_\_\_\_\_ Fax number \_\_\_\_\_  
Email \_\_\_\_\_

## DECLARATION

I agree to and understand that acceptance on this Application for Admission and Registration Fee does not constitute or imply enrolment in the School. Firm enrolment is subject to a satisfactory interview, completion of the Application for Enrolment form and payment of the school fees.

Signed by both parents \_\_\_\_\_  
Date \_\_\_\_\_

## PLEASE INCLUDE THE FOLLOWING DOCUMENTS:

- Non refundable **application fee** of \$220
- Copy of **subject choices** for year of entry (Years 9 to 11 entry)
- Certified **transcripts of academic records** from last two years of schooling (in English)
- Certified **evidence of date of birth** (in English)
- Two **letters of recommendation** (including one from previous school Principal) confirming suitability of student to attend Roseville College (if not included with academic records)
- Copy of **passport details**
- Copy of **English language test/evidence English language proficiency** (if not held already)
- Recent passport sized **photograph**

## PLEASE RETURN DOCUMENTS TO:

The Registrar  
Roseville College  
27 Bancroft Avenue  
Roseville NSW 2069



# Entry Questionnaire

## STUDENT DETAILS

Please complete the following Questionnaire as part of the application process.

Surname \_\_\_\_\_ Given name/s \_\_\_\_\_  
Date of commencement at Roseville College \_\_\_\_\_  
Year entering \_\_\_\_\_  
Date of birth \_\_\_\_\_ Phone number \_\_\_\_\_  
Number of children in family \_\_\_\_\_ Position in family (eg. 2nd child) \_\_\_\_\_

What do you wish a Roseville College education to provide for your daughter?

\_\_\_\_\_  
\_\_\_\_\_

Do you have any special concerns for your daughter (eg. medical, social, learning difficulties)? Please forward any documentation that you feel would help the school meet her needs.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your daughter undertaken any education assessments eg. Psychometric Assessment (WISC-III)?

Yes

No

**If so, please attach reports and documentation that you feel would help the school meet your daughter's needs.**

Has your daughter ever been in a small reading group program or received tuition to assist her reading?

Yes

No

If yes, for how long?

\_\_\_\_\_

Please tick if your daughter has ever suffered from:

Glue ear

Chronic asthma

Allergies

Hearing impairment

Vision impairment

Please circle the answer you think the most appropriate for your child:

1. My daughter reads...  for pleasure  occasionally  
 regularly  extensively
2. My daughter...  enjoys creative writing exercises  
 finds creative writing difficult  
 writes independently of work required at school
3. In Mathematics my daughter appears to be...  satisfactory  has difficulty  
 copes well  has particular ability

4. My daughter has interests, hobbies, outside school (please give details) eg. music, dance, creative arts:  
(a) \_\_\_\_\_  
(b) \_\_\_\_\_  
(c) \_\_\_\_\_  
(d) \_\_\_\_\_

5. My daughter has particular sporting interests and abilities. (Please give details):  
(a) \_\_\_\_\_  
(b) \_\_\_\_\_  
(c) \_\_\_\_\_

6. My daughter enjoys oral performance work (eg. drama, public speaking, debating)...  
 very much  finds it stressful  
 has little or no experience in oral performance

Please indicate which areas have been experienced: \_\_\_\_\_  
\_\_\_\_\_

7. My daughter has homework...  every night  regularly  
 never
8. Generally my daughter finds school...  enjoyable  challenging  
 stressful  boring

Please comment further if necessary. \_\_\_\_\_  
\_\_\_\_\_

9. What abilities and interests would you like to see promoted as your daughter progresses through Secondary School?  
\_\_\_\_\_  
\_\_\_\_\_

10. Does your daughter know any other Roseville College students in her year? (Please name)  
\_\_\_\_\_  
\_\_\_\_\_

Your answers to these questions will enable staff to give your daughter the smoothest possible entry into the school.



# Homestay Provider Form

Australian Homestay Network (AHN) hereby seeks approval for the accommodation arrangement detailed below for the student noted below.

## STUDENT DETAILS

Surname \_\_\_\_\_ Given name/s \_\_\_\_\_  
Reference number \_\_\_\_\_ Date of birth \_\_\_\_\_  
High school ROSEVILLE COLLEGE – AN ANGLICAN SCHOOL FOR GIRLS  
Date of birth \_\_\_\_\_ Phone number \_\_\_\_\_  
Number of children in family \_\_\_\_\_ Position in family (eg. 2nd child) \_\_\_\_\_

## PROPOSED HOMESTAY HOST DETAILS

Title \_\_\_\_\_ Surname \_\_\_\_\_ Given name \_\_\_\_\_  
Title \_\_\_\_\_ Surname \_\_\_\_\_ Given name \_\_\_\_\_  
Address \_\_\_\_\_  
Post code \_\_\_\_\_ Phone number \_\_\_\_\_

## NAME, AGE AND SEX OF PEOPLE RESIDING AT THE SAME ADDRESS

Name _____	Age _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Name _____	Age _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Name _____	Age _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Name _____	Age _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Name _____	Age _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Name _____	Age _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female

Inspection date \_\_\_\_\_

Guardian signature \_\_\_\_\_

Police clearances will be required in respect of all adults residing at the premises or having regular unsupervised access to minors at those premises.

Roseville College will forward the completed form to AHN on receipt.

Australian Homestay Network (AHN). [www.homestaynetwork.org](http://www.homestaynetwork.org)